



Southeast Asian Development Center

Health Educator

Southeast Asian Development Center is seeking a **Health Educator** to improve the well-being and health of Southeast Asian Americans living in the San Francisco Bay Area.

Our **Health Educator**, is responsible for planning, implementing, and reporting on health- and wellness-related activities such as community outreach, workshops, facilitate peer support groups, health education, and other activities. The goal is to promote and build healthy life skills for our participants. Moreover, our **Health Educator** has experience working with youth, between 5th to 12th grades, and families who have various health disparities.

Due to COVID-19, all staff are working remotely; due to community needs, all staff will be required to support direct programming in areas such as youth engage in-person community hubs, distributing food and PPE and or assisting in-person clients to access COVID-19 testing and other needed client support.

About Us:

Founded in 1978, the Southeast Asian Development Center, formerly Vietnamese Youth Development Center (VYDC) is a nonprofit organization dedicated to lifting children, youth and families from Cambodia, Laos, and Vietnam out of poverty and to foster a healthy, thriving, and self-sufficient Southeast Asian American community. Our services are structured around providing low-income and vulnerable Southeast Asian Americans with basic needs and skills critical to building successful futures. We provide jobs, academic support, language service, health, and wellness, promote cultural resiliency and social guidance. Learn more about us at: <https://seadcenter.org>

Compensation and Great Benefits!

Hourly range: \$23 - \$26; DOE

Benefits: Full coverage of medical, dental, vision, AD&D, commuter benefits, holidays, vacation days, sick days

Responsibilities:

- Develops and implements prevention projects, health advocacy projects and social marketing campaigns with youth participants
- Conducts outreach to youth and families in the community, schools, fairs, and other settings to recruit and enroll participants to join programs; provides support to participants to ensure retention and success
- Engages with key stakeholders such as community-based organizations, school personnel, youth, and families to support program goals and activities
- Plans and facilitates health education and skill-building healthy diet and lifestyle workshops; prepares and sets up workshops for food pick-up/set up, sign-in sheets, surveys, evaluations, and other workshop documents
- Maintains and updates participant records, progress reports, evaluations, and other administrative tasks
- Collects and prepares reports and demographic data; completes and submits monthly internal and external reports
- Attends agency and funder events, meetings, and trainings
- Supports year-round activities including academic workshops, social and recreational outings, during school breaks and after school hours
- Participates in occasional evening and weekend activities and community meetings

Qualifications:

- Commitment to the mission of SEADC
- Minimum of two-year-college degree or certificate in Public Health, Health Education, or a related field; Bachelor's degree preferred
- Minimum of 1 year of experience providing health education to underserved communities of color or minimum of 1 year of experience supporting leadership and advocacy development programs for youth of color

- Passion for working with low-income children, youth and families from a range of backgrounds and circumstances and developing strong, nurturing relationships
- Familiarity with Primary Prevention SUD Data Service system, Salesforce or other online reporting system is a plus
- Ability to speak a Khmer, Lao, or Vietnamese is highly desired, but not required
- Experience developing strong relationships with partner organizations
- Demonstrated knowledge of health education and prevention
- Experience working with community organizations and facilitating groups and workshops
- Strong interpersonal and communication skills
- Detail-oriented and able to manage multiple tasks in a fast-paced, changing environment
- Able to work independently and in a team setting with or without supervision
- Flexible with varying schedules and activities
- Requires travel within San Francisco

To Apply:

Please send your resume and a cover letter to: SEADCJobs@gmail.com; please put “Health Educator” in the subject line.

We are an Equal Opportunity Employer and committed to embracing diversity and consider all applicants for all positions without regard to color, ethnic background, religion, sex, gender identity, sexual orientation, national origin, age, disability, HIV/AIDS or veteran status.